CIRCULATION LOAN PERIODS AND ITEM LIMITS

Board policy provides that limits on the number of items, reserves and length of loan will be determined by library administration depending on the quantity available and current demand.

ITEM LIMITS

- 1. Maximum total items a borrower may check out: 75
- 2. High Demand Collection Limits:
 - Lucky Day books

2 items per card

• Electronic games

2 items per card

• TIY Kits

2 items per card

LOAN PERIODS

7 Days

- DVDs
- Children's DVDs

14 Days

- Wi-Fi Hot Spots
- Magazines Adult, Young Adult and Children's
- New Fiction
- Lucky Day Adult and Children's books
- High demand items (Shortloan)

28 Days

- Board Games
- Books on CD Adult, Young Adult and Children's
- Children's books
- Compact Discs
- Fiction and Non-Fiction
- Large Print
- Lawn games
- New Non-Fiction
- Paperback books

- Puzzles
- TIY kits
- Young Adult books and paperback books

HOLDS LIMIT

• Maximum number of items: 50

INTERLIBRARY LOAN MATERIALS

• Due date is set by the lending library and may range from one day to one month.

RENEWALS

Most library materials can be renewed two times if the items have not been reserved by another library user. Items may be renewed in person, through the library's online catalog, via the website chat service or by telephone.

There are NO renewals on reserved items, Lucky Day bestsellers and reference books. Renewal of interlibrary loan materials may be allowed upon request, subject to approval of the lending library.

| Written By: | OPL Administration |
|-------------------|---|
| Approved By: | Library Board |
| Amended/Modified: | 02/29/2024, 07/29/2021, 02/09/07, 12/22/05, 06/12/02, 04/23/01, |
| | 08/10/00, 04/13/99, 04/10/97 |
| Date: | 02/28/96 |

Oshkosh Public Library

Page 2 of 2